

Lynchburg Renting, LLC

P.O. Box 351 • Forest, VA 24551 • (434) 385-7226

RENT COLLECTION POLICY

Please be advised, Lynchburg Renting, LLC has a strict rent collection policy as follows:

Rent is due and payable on the first day of each month. It is the policy of this company to assess a late penalty (consistent with the Lease Agreement) for rent received after the fifth day of the month.

Rent should be mailed to, Lynchburg Renting, LLC P.O. Box 351 Forest Rd. Forest VA 24551. Rent should be paid by check, money order, or cashier's check. Third party checks can not be accepted.

If your rent has not been received by the sixth day of the month, a material non-compliance notice will be issued and a late fee consistent with the Lease Agreement terms will be charged. This is the first step of eviction. The material non-compliance notice will be mailed, postage prepaid to the resident at their home address.

If the total amount is not received by the eleventh day of the month, a summons for unlawful detainer will be obtained. This is the next step of eviction. The court filing fees are charged to the resident on the summons.

Any payments made after the eleventh must be paid by cashier's check or money order. No personal checks will be accepted. Partial payments paid prior to the court date are accepted with reservation. The total amount, including court costs, must be paid prior to the court date or management will ask the court for a judgment against you and for possession of the premises.

TAKE NOTICE, eviction does not end your liability to the Landlord. You will be responsible for rent and any other damages until the Lease Agreement expires or until the premises is re-rented (whichever occurs first).

I have read and understand the Rent Collection Policy detailed above.

Tenant

Date

Tenant

Date